

BUSINESS AND MANAGEMENT

short courses



Managing a Work-based Team Project

Awarding organisation: ATHE

Unit level: 4

Unit code: D/617/1156

GLH: 60

Credit value: 15

Unit grading structure: Pass/Merit/Distinction

Assessment guidance: In order to achieve this unit learners must produce work which demonstrates achievement of the learning outcomes at the standards provided by the assessment criteria. Learners will be required to develop a proposal for a work-based team project, plan the project, implement the plan and evaluate the project. Assessors should note that all of the LOs in this unit require the learner to do what is stated, so this unit cannot be approached from a theoretical standpoint.

Unit aims

This unit aims to develop project management skills for a work-based team project by implementing the different stages of project development, implementation and review.

Learning outcomes

The learner will:

Assessment criteria

The learner can:

Pass

Merit

Distinction

1. Be able to develop a proposal for a work-based team project

1.1 Identify the objectives of the project
1.2 Identify the scope of the project
1.3 Propose ways of monitoring and evaluating the project

1 D1 Evaluate the benefits of the project to the organisation

2. Be able to plan the work-based team project

2.1 Propose project management methodology
2.2 Plan the activities for the project and allocate roles and responsibilities to individual team members
2.3 Plan key milestones for the project
2.4 Analyse the resources required to undertake the project
2.5 Carry out a risk assessment for the project

2 D1 Explain the quality assurance requirements of the project and justify the management control points needed

3. Be able to implement the plan for a work-based team project

3.1 Carry out the plan, logging activities
3.2 Manage risks and issues identified during the project, noting decisions taken

3 M1 Manage the quality control requirements of the project and document the outcomes

4. Be able to evaluate the process and outcomes of the project

4.1 Analyse feedback gathered from stakeholders about the project

4 M1 Evaluate own and team members' performance within the project

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Learning outcomes

The learner will:

Assessment criteria

The learner can:


Pass

Merit


Distinction

4.2 Evaluate performance of the project against the objectives and quality requirements

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